

**Special Protection Group,
(Cabinet Secretariat)
E-Procurement Tender Notice**

Tender No. 14/11/11/0/2018/Prov/6750

Dated 04/12/2018

On behalf of President of India, Special Protection Group, (Cabinet Secretariat), SPG Complex, Sector-8, Dwarka, New Delhi-110077 invites e-procurement tenders under two-bid system (Technical & Commercial Bid) from eligible & reputed tenderers for **"SUPPLY AND INSTALLATION & COMMISSIONING OF 08 NUMBER VIENNA TEST SYSTEMS (VTS- VERSION-8) HARDWARE & SOFTWARE WITH USER LICENSE FOR 07 (SEVEN) YEARS UNLIMITED TESTING"** having minimum pre-qualification criteria set out in the tender document. The complete tender document is available on the website www.spg.nic.in and CPP Portal (<https://eprocure.gov.in>), which can be downloaded by the interested firms.

Time Lines:

1.	Date of publishing in CPP portal	06/12/2018 (0930 hrs)
2.	Document download start date	06/12/2018 (1000 hrs)
3.	Date & time of pre-bid conference	17/12/2018 (1600 hrs)
4.	Document download end date	08/01/2019 (1530 hrs)
5.	Last date & time for uploading of online tender	08/01/2019 (1600 hrs)
6.	Date & time for opening of online Technical bid	09/01/2019 (1600 hrs)
7.	Earnest Money Deposit (EMD)	Rs. 3,00,000/- (Rupees Three Lakh only)
8.	Venue of pre-bid conference & opening of technical bid	Conference Hall, Administrative Block, SPG Complex, Sector 8, Dwarka, New Delhi-110077
9.	Venue, Date and time for opening of Commercial bid	Will be intimated to technically qualified tenderers.
10.	Address of communication	Asstt. Inspector General (Prov) Special Protection Group, SPG Complex, Sector-8, Dwarka, New Delhi-110077. Tel -011-25090554 & Fax -011-25090682

2. Bids will be accepted only online at e-procurement CPP portal and manual bids will not be accepted. For submission of e-bids, bidders are required to get themselves registered with eprocure.gov.in website along with class III digital signature certificates issued by CCA under IT Act-2003.

3. For any change in Tender Enquiry, Bidders are requested to visit the SPG website/CPP Portal regularly.


Asstt. Inspector General (Prov)

CRITICAL DATE SHEET

1.	Tender No.	14/11/11/0/2018/Prov/6750 dated 04/12/2018
2.	Date of publishing in CPP portal	06/12/2018 (0930 hrs)
3.	Document download start date	06/12/2018 (1000 hrs)
4.	Document download end date	08/01/2019 (1530 hrs)
5.	Date & time of pre-bid conference	17/12/2018 (1600 hrs)
6.	Clarification start date	06/12/2018 (1000 hrs)
7.	Clarification end date	17/12/2018 (1600 hrs)
8.	Last date & time for uploading of bids on CPP Portal	08/01/2019 (1600 hrs)
9.	Date & time of opening of technical bid	09/01/2019 (1600 hrs)
10.	Venue of pre-bid conference & opening of technical bid	Conference Hall, SPG Administrative Block, SPG Complex, Sector-8, Dwarka, New Delhi-110077.
11.	Venue, date and time for opening of commercial bid	Will be intimated to technically qualified tenderers.
12.	Address for communication	Asstt. Inspector General (Prov) Special Protection Group, SPG Complex, Sector-8, Dwarka, New Delhi-110077.
13.	Contact No.	Phone : 011-25090554 Fax : 011-25090682
14.	Validity of tender quotation	240 days from the date of opening of tender


 Assistant Inspector General (Prov)

Introduction:-

Special Protection Group (Cabinet Secretariat), SPG Complex, Sector 8, Dwarka, New Delhi-110077 intends to "**PROCURE AND INSTALLATION & COMMISSIONING OF 08 NUMBER VIENNA TEST SYSTEMS (VIS-VERSION-8) HARDWARE & SOFTWARE WITH USER LICENSE FOR 07 (SEVEN) YEARS UNLIMITED TESTING** " as per details enclosed with this tender document. Bidding is open for OEMs, their exclusive representative/authorized distributors/representatives in Delhi/NCR and bidder must have after sales service in Delhi/NCR.

Instruction for online submission of tender:- The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement Portal (CPP Portal) ([URL:http://www.eprocure.gov.in](http://www.eprocure.gov.in)) using valid digital signature certificates. A detailed instruction for online submission of tender is attached at **Annexure-VII** of tender. Bidders are requested to go through the instructions before uploading the tender.

Two bid system: Bidders are required to submit their offers online in two bid system (i.e. Technical Bid and Commercial/Financial Bid) in separate covers (in PDF format). The tender document may be read carefully. Offers received without requisite documents/certificates as asked under pre-qualification criterion and other clauses of tender, are liable to be rejected instantly. Access in the SPG complex, New Delhi is restricted due to security reasons. Bidders are advised to keep note of time required for preparation of Entry Pass at the gate and come to deposit EMD well in advance so as to reach well before specified time of closing. **Late submission of EMD will not be accepted in any case.**

PLACE :
DATED:

SIGNATURE OF THE TENDERER
Stamp/seal of the firm/company

2. Pre-qualification criteria

Documents connected with fulfillment of pre-qualification criteria must be furnished with technical bid. Pre-qualification criteria for bidders are as under :-

- (i) Tendering Firm should be original Manufacturer or their Authorised Distributor. In case of Authorised Distributor, authorisation certificate from the Principal should be furnished. In case of proprietary item, Proprietary Article Certificate may be furnished by the Original Equipment Manufacturer. In case, the firm is authorized distributor, then it will have to submit Dealer distribution agreement signed by the firm with OEM. Copies of documents/certificate should be uploaded.
- (ii) The bidder should have an average annual turnover of at least Rs. 1.00 crore during the preceding three financial years including ongoing FY 2018-19. Copies of audited annual accounts duly authenticated from chartered accountant for the last three years i.e. 2016-17, 2017-18 and 2018-19 (till the date of publishing of this tender) should be uploaded.
- (iii) The bidder should have executed with Govt./PSU/Autonomous body supply orders aggregating to 1.00 crore with at least one supply order of Rs.50.00 lakh for similar equipments in last 5 years. Copies of supply order clearly indicating value of orders should be uploaded.
- (iv) **Applicability to 'Make in India':**- Bidders (manufacturer or principal of authorized representative) who have a valid/approved ongoing 'Make in India' agreement/program and who while meeting all other criteria of the tender, except for any or more of sub-criteria in Experience and past performance as defined in Pre-Qualification Eligibility criteria, would also be considered to be qualified provided:
 - a) Their foreign 'make in India' associates meets all the criteria of the tender without exemption, and
 - b) The bidders shall submit appropriate documentary proof for a valid/approved ongoing 'Make in India' agreement/program.

The bidder (manufacturer or principal of authorized representative) shall have to furnish along with the bid; a legally enforceable undertaking jointly executed by himself and such foreign Manufacturer for satisfactory manufacture, Supply (and erection, commissioning if applicable) and performance of 'The Product' offered including all warranty obligations as per the general and special conditions of tender.

- (v) **Joint Ventures:** Credentials of the partners of the joint venture can't be clubbed for the purpose of compliance of PQC and each partner must comply with all the PQC criteria independently. In case joint venture is between Indian and Foreign partners then stake of Indian partner should be 51% or more with management control in joint venture. Scanned copy of contract to be uploaded with the bid and original to be submitted at the time of TEC.
- (vi) Authorised distributors of foreign OEMs must submit the valid authorisation and agreement with their foreign OEMs.

Note :- Indian distributor of foreign OEM must submit documents of its own firm to meet the pre-qualification criteria. Copies of financial statements/supply order of their principals will be not considered.

PLACE :
DATED:

SIGNATURE OF THE TENDERER
Stamp/seal of the firm/company

3. Terms & Conditions of the Tender:

- (1) **Earnest Money Deposit (EMD):** The Bidders are to deposit an amount of Rs. 3,00,000/- (Rupees Three Lakh only) for subject stores in the form of Demand Draft/Fixed Deposit Receipts/Bankers Cheque or Bank Guarantee drawn in favour of "Director of Accounts Cabinet Secretariat, Special Wing, SPG" payable at New Delhi, towards the EMD. Earnest Money should reach to O/o AIG (Prov), SPG on or before end of date of e-bid submission, failing which offer will be liable for rejection. Bidders, however, have to attach scanned copies of Earnest Money documents alongwith their e-tender. The EMD of the unsuccessful bidders will be returned after finalization of the tender. The EMD of the successful bidder will be forfeited if it fails to execute the contract or fails to submit performance security as requested in terms of para (6). The EMD will not carry any interest. The validity of EMD should be 45 days beyond validity of offer in case of EMD in form of Bank Guarantee. The tenders without accompanying the EMD amount will be summarily rejected. PBG will be released only after meeting all the contractual obligations including warranty period and submission of documents of deposit of statutory taxes. (A certificate from Chartered Accountant will be submitted). Firms who are registered with NSIC/MSME for similar nature of store for which they are registered, starts up recognised by DIPP are exempted from payment of EMD. Such tenderer must submit a copy of valid registration with the NSIC/MSME with e-bid.

- (2) **Elements of Price:-** Firm has to quote cost of stores FOR destination, Psychology Branch, SPG Complex, Sector-8, Dwarka, New Delhi-110077. Basic Price of the Store, Freight charges, GST, Installation & Commissioning and Commission etc. should be indicated separately in the commercial offer. Cost of items may be quoted in the commercial bid as per the enclosed sheet at Annexure-VIII incorporating following details :-

Domestic Bidders / Indian distributors of foreign OEM:-

Basic cost of stores	(in INR)
GST	As per actual on production of bill
Inland Freight charges (all inclusive)	As per actual on production of bill
Installation & Commissioning (all inclusive)	

Only those items are to be quoted in the price bid which are essential part of the specifications including of store. No optional items are to be included in the price bid.

Inland Freight & GST will be reimbursed on actual basis .

- (3) **Evaluation of price bid:** L-1 will be decided by taking into account the FOR destination cost i.e. total cost of the equipment including basic price, installation/commissioning charges, freight charges etc. plus statutory duties/taxes if any.
- (4) Cost of stores may be quoted as per **Annexure-VIII** under commercial bid.
- (5) **Performance Security/Security Deposit:** The successful bidder is required to deposit 10% of the contract value within 30 days from the date of issue of AT (purchase order) in the form of Bank Draft/Fixed Deposit Receipts/Bankers Cheque/ Bank Guarantee from any scheduled commercial bank in India in favour of "Director of Accounts Cabinet Secretariat, SPG" payable at New Delhi, towards the Security Deposit, which must be valid for a period 60 days of completion of all contractual obligations, including warranty period. In case of performance Security in the form of BG, it is to be submitted by the bidder in the form at **Annexure-V**. If the successful tenderer fails to submit performance security within the prescribed time, its EMD will be forfeited. Performance Security/PBG in respect of domestic firms will be released only after submission of documents of deposit of statutory taxes (a certificate from Chartered Accountant will be submitted).
- (6) **Validity of Offer:** Offer should be valid for at least eight months from the date of opening of technical bid.

(7)	Payments Terms: Payments Terms:- All payments will be made against delivery of Stores in full, good and satisfactory condition, after successful installation and only after meeting all terms and conditions given in Tender Enquiry. All Payments will be made after applying the tax deductions at source, if applicable.
(8)	Place of Delivery/ Installation & Commissioning: Psychology Branch, SPG Complex, Sector-8, Dwarka, New Delhi-110077
(9)	Delivery Period: 08 weeks from the date of issue of supply order/AT including delivery, satisfactory installation and commissioning. Due to operational reasons, if the site is not made available to the firm for time being, the same period would be condoned.
(10)	Pre-Delivery Inspection: - Pre-delivery inspection and demonstration of equipment before supply of the store at free of cost is before acceptance will be carried out by SPG at the place of delivery i.e. Psychology Branch, SPG Complex, Sector-8, Dwarka, New Delhi-110077
(11)	Currency: Bidders are to quote and paid their payment in Indian currency only.
(12)	Exchange Rate Variation (ERV): Not applicable.
(13)	<p>Warranty: Warranty shall be provided for 01 year from the date of acceptance of stores. Total replacement is required against manufacturing defects. The following warranty will form a part of the contract placed on the successful bidder:-</p> <ol style="list-style-type: none"> The Seller warrants for a period of minimum 12 months from the date of technical acceptance of the product by Joint Receipt Inspection or date of installation and commissioning, whichever is later, that the goods/stores supplied under the contract and each component used in the manufacture thereof shall be free from all types of defects/failures. Total replacement is required against manufacturing defects. The warranty shall start from the date of technical inspection and acceptance of the product at user's premises. If within the period of warranty, the goods are reported by the buyer to have failed to performance as per the specifications, the seller shall either replace or rectify the same free of charge, within a maximum period of 7 days of notification of such defect received by the seller, provided that the goods are used and maintained by the Buyer as per instructions contained in the operating manual. Warranty of the equipment would be extended by such duration of downtime. Record of the down time would be maintained by the user in the logbook. Spares required for warranty repairs shall be provided free of cost by the seller. The seller also undertakes to diagnose, test, adjust, calibrate and repair/replace the goods/equipment arising due to accidents by neglect or misuse by the operator or damage due to transportation of the goods during the warranty period, at the cost mutually agreed to between the buyer and the seller. The seller shall associate technical personnel of the maintenance agency and quality assurance agency of the buyer during warranty repair and shall also provide the details of complete defects, reasons and remedial actions for defects. In case the complete delivery of engineering support is delayed beyond the period stipulated in this contract, the seller undertakes that the warranty period for the goods/stores shall be extended to that extent.
(14)	Extension of Delivery period- If the supplier is unable to complete the supply within the stipulated delivery period for which the supplier is responsible, it (supplier) is required to request for extension of delivery period. If the purchaser agrees to extend the contractual delivery schedule, the same will be done by issue of an amendment to the contract with suitable denial clauses and with imposition of liquidated damages for delay. The amendment letter will contain, <i>inter alia</i> that, in addition to imposition of liquidated damages, no extra price or additional cost for any reason whatsoever beyond the contractual cost will be paid to the supplier for the delayed supply; at the same time, if for any reason, whatsoever the cost of the goods to be supplied/services to be performed by the supplier decreases that benefit will be passed on to the purchaser. Supplier is required to submit unconditional acceptance of the amendment by a specified date mentioned therein and if the supplier does not agree to accept the amendment letter, further action will be taken in terms of the contract.
(15)	Despatch of Goods after expiry of Delivery Period- As per the contract terms, the supplier is not to supply the goods when there is no valid delivery period. In case the supplier makes any supply after expiry of delivery period, the purchaser/consignee can reject the supplies and inform the supplier accordingly; the purchaser shall also have the right to cancel the contract (w.r.t. unsupplied goods) in terms of the contract.

(16) Franking Clause

a) Franking Clause in the case of Acceptance of Goods:-

"The fact that the goods have been inspected after the delivery period and passed by the Inspecting Officer will not have the effect of keeping the contract alive. The goods are being passed without prejudice to the rights of the purchaser under the terms and conditions of the contract".

b) Franking Clause in the case of Rejection of Goods:-

"The fact the goods have been inspected after the delivery period and rejected by the Inspecting Officer will not bind the purchaser in any manner. The goods are being rejected without prejudice to the rights of the purchaser under the terms and conditions of the contract".

- (17) **Liquidated Damages:** If the Contractor fails to deliver the Stores within the prescribed Delivery Period, the Purchaser has the right to recover liquidated damage equivalent to 0.5% per week or part thereof of the contract value of delayed stores from the Contractor subject to a ceiling of 10% of delayed supplies/services.

- (18) **Cancellation of Contract:** The purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, terminate the contract in whole or in part:-

- a) If the supplier fails to deliver any or all of the stores within the time period(s) specified in the contract, or any extension thereof granted by the Purchaser; or
- b) If the supplier fails to perform any other obligation under the contract within the period specified in the contract or any extension thereof granted by the purchaser.

In the event the purchaser terminates the contract in whole or in part, the purchaser may take recourse to any one or more of the following action.

- a) the Performance Security is to be forfeited;
- b) the purchaser may procure, upon such terms and in such manner as it deems appropriate, stores similar to those undelivered, and the supplier shall be liable for all available actions against it in terms of the contract.
- c) however, the supplier shall continue to perform the contract to the extent not terminated.

- (19) **Contract termination / splitting / rejection clause:**

SPG reserves the right to terminate the contract, split orders, accept or reject any quotation alter any or all of the terms and conditions any time if the execution of work is unsatisfactory or the time schedule is not strictly adhered to. SPG also reserves the right to reject any or all tenders without assigning any reason. The decision of SPG in respect of evaluation of bids and / or award of contract shall be final.

- (20) SPG reserves the right to reject any or all tenders without assigning any reason.

- (21) Conditional offers and non-conformity of the terms and conditions and offers not submitted as per the details, will be rejected.

- (22) It is the responsibility of the successful bidder to pay all statutory taxes i.e. GST etc. relating to the contract with the concerned Govt. authorities. If however, the supplier receives any refunds of such duties and taxes subsequently, he will forthwith deposit the purchaser's share (for which he has already been paid) immediately, failing which suitable action will be taken against the supplier as per the law in force.

- (23) The firm should certify that OEM as well as bidding firm has not been blacklisted / debarred from any Govt organisation/PSU.

- (24) **Amendment of Tender Document:**

At any time up to the last date for receipt of bids, SPG may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender document by an amendment and extend date of submission of bids.

The amendment will be notified in writing by post/fax/E-mail/website (by anyone or more means) to the prospective Bidders and shall be binding on the bidders.

- (25) **Clarification regarding tender documents:** Ordinarily no occasion for clarifications should arise as all matters are clarified in the tender documents itself. The clarification if any, the same may be sought during the pre-bid conference by the bidder firms.

(26)	The information to be submitted by the bidder should be as per the description given in this document.
(27)	No commitment to accept best or any other offer: SPG shall be under no obligation to accept the best or any other offer received in response to this tender notice and shall be entitled to reject any or all the bids including those received late or incomplete bids without assigning any reason whatsoever. SPG will not be obliged to meet and have discussions with any bidder, and / or to listen to any representation. While the above procedures lay down the overall guidelines, SPG reserves the right to select the bidder based on other parameters at its discretion.
(28)	There should be no overwriting in the bidder's offer. If required, by scoring out entries and writing afresh, the bidder can make corrections. The initials of the bidder's authorised person and the seal of the bidder's company must verify each correction. All rates given in this tender must be expressed as numerals and words. In case of any discrepancies, the price in words will be taken as correct.
(29)	No alteration in the terms and condition or offer will be allowed during the consideration of the tender. However, SPG reserves the right to negotiate the offer with the successful bidder before signing of the contract.
(30)	Anti-Corruption Notification: Giving and taking bribe is a serious offence in the Republic of India. It is therefore unambiguously notified to all concerned that any money or favour demanded by anyone in any form or kind, in connection with your present or future business with SPG, on behalf of the organization or any individual working in the organization or anywhere else, shall be totally unfounded, baseless and illegal. Such suggestion or demand shall be refused forthwith and reported immediately to SPG.
(31)	Arbitration: In case of any dispute or difference arising out of or in connection with this contract, the authorized officials of both the parties will try to resolve the matter through mutual discussions and in the event of there being no resolution; the matter shall be referred for arbitration to a sole arbitrator to be appointed by the SPG/Cabinet Secretariat. The arbitration and Conciliation Act, 1996 will be applicable to the arbitration proceedings and the venue of the arbitration shall be at New Delhi. The award of the arbitrator shall be binding on both the parties. The cost of arbitration including the fees of the Arbitrator shall be borne by both the parties equally and will be adjusted, if required, after the award of arbitrator. Each party shall be responsible for its own costs and professional fees, if any
(32)	Jurisdiction of Courts in case of disputes: All matters and disputes arising from, relating to or concerning the contract shall be subject to the jurisdiction of the courts in New Delhi.
(33)	Force Majeure: The bidder shall not be liable for forfeiture of its performance security, termination of contract, if and to the extent that its delay in performance or other failure to perform; obligations under the contract is the result of an event of Force Majeure. For purposes of this clause "Force Majeure" means an event beyond the control of the bidder and not involving the bidder's fault or negligence and not foreseeable. Such events may include but are not limited to, acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, fires, floods etc. If a Force Majeure situation arises, the bidder shall promptly notify SPG in writing of such conditions and the cause thereof within ten calendar days. Unless otherwise directed by purchaser in writing, the bidder shall continue to perform its obligations under the Contract so far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In such a case, the time for performance shall be extended by a period(s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, purchaser and the vendor shall hold consultations with each other in an endeavour to find a solution to the problem. Notwithstanding the above, the decision of purchaser shall be final and binding on the vendor.
(34)	Acceptance of Terms & Conditions : The e-bidders should specifically mention that all the terms and conditions described in this tender are unconditionally acceptable. SPG reserves the right to accept/reject any/all the bids.

(25)	The terms and conditions (i.e. all the pages of Bid documents) must be initialled on each page (right bottom corner) and signed in full along with date and seal affixed at the last page. Scanned copy be uploaded with technical bid documents.
(36)	Other terms & Conditions :
(a)	Repairs during and after warranty period should be done at the site of installation (New Delhi). If major repairs are to be undertaken abroad for imported product during warranty period, time limit of 30 days should be adhered to. BG for equivalent value of stores taken out for repair will be provided by the firm. All deliverables, i.e. all accessories, tools required for the maintenance of the system may be provided with each unit at the time of final supply.
(b)	Engineering, Service and Maintenance Manual must be provided with each unit. (Hard and soft copy both).
(c)	List of deliverables must be attached with Technical Bid and also to be presented to TEC members by the authorized signatory of the firm at the time of evaluation.
(d)	List of all spare parts must be submitted with Technical Bid. Service and repair tools required for servicing and repairing of the system must be shown at the time of technical evaluation and also supplied with the system at the time of delivery.
(e)	Software (if any) for equipment calibration and servicing etc, with recovery CD must be provided at no extra charges.
(f)	Once the date for technical evaluation (of the quoted model) is conveyed, no subsequent request for another date will be entertained.
(g)	Service manual and user manual of the equipment with essential service tools must be provided.
(h)	The bidder shall ensure that the company/firm of the store/system offered for supply must have service centre in Delhi.
(i)	The firm should be able to provide spares and back up support for seven years after expiry of warranty coverage for the equipment.
(j)	All the original software for operation and maintenance should be provided and their upgrade should be provided from time to time free of cost.
(k)	In addition to the above mentioned general specification, the firm should mention all other specification along with supporting literature of manufacturer.

4.	Submission of Bid :
	<p>EMD Interested bidders qualifying the mandatory pre-qualification criteria may respond to the tender, which should be submitted in two parts. Earnest Money Deposit should reach to AIG (Prov), SPG on or before end of date of bid submission, failing which offer will be liable for rejection. Bidders, however, have to attach scanned copies of Earnest Money documents alongwith its e-bid.</p>
	<p>Technical Bid</p> <p>"TECHNICAL BID" should be complete in all respects and contain all information asked for which includes description of the firm/organization, firm's general experience in the field of assignment, description of the qualification and other details that have been indicated. It should not contain any cost information whatsoever.</p> <p>Technical bid should contained scanned copies of the following:-</p> <ol style="list-style-type: none"> Tender documents duly completed and signed but without indicating the rate quoted. Duly attested copies of registration certificate and must be furnished with online bid. The bidder must furnish audited annual accounts/ annual financial statements for last 3 years including ongoing FY 2018-19 clearly indicating the annual turnover or a certificate from its chartered accountant to this effect.(for the financial years 2016-17, 2017-18 and 2018-19) till the date of publishing of this tender. In support of the claim, bidder may submit a copy of registration with the NSIC/MSME with e-bid. Scanned copies of Earnest money documents of copies of NSIC/MSME registration certificate with amendments for exemption of EMD and other documents as per tender enquiry. Clause by clause compliance to specification in Annexure "IV" Details of warranty/terms and conditions and arrangement for after sale service in Delhi. OEM technical brochure / literature of the equipment must be submitted along with the technical bid"
	<p>Commercial Bid "COMMERCIAL BID" must contain the detailed price offer for the stores in the format <u>Annexure-VIII</u>.</p> <ol style="list-style-type: none"> Firms has to quote cost of stores FOR destination, : Psychology Branch, SPG Complex, Sector-8, Dwarka, New Delhi-110077 In the price bid only those items will be indicated which are essential to the functioning and upkeep of the equipment and which have been indicated in the technical bid. No optional items will be offered /quoted by the firm in the price bid.

PLACE :
DATED:

SIGNATURE OF THE TENDERER
Stamp/seal of the firm/company

ANNEXURE-I

CERTIFICATE

Certified that all the terms and conditions mentioned in the Tender Enquiry No. 14/11/11/0/2018/Prov/6750 dated 04/12/2018 for "SUPPLY AND INSTALLATION & COMMISSIONING OF 08 NUMBER VIENNA TEST SYSTEMS (VTS-VERSION-8) HARDWARE & SOFTWARE WITH USER LICENSE FOR 07 (SEVEN) YEARS UNLIMITED TESTING " are unconditionally acceptable.

It is also certified that the firm has not been blacklisted/debarred/banned by any Govt organisation/PSU.

PLACE :
DATED:

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Stamp/seal of the firm/company

ANNEXURE-II**Technical Bid**

Opening : Since the tender is called under Two-bid system, Technical Bids of those firms who fulfil the criterion of EMD will be opened and evaluated on the basis of given technical parameters. Technical Bids will be opened on the date and time mentioned in the Tender Notice. SPG may at it's discretion, ask some or all bidders for clarification of their bid. The request for such discretionary clarifications and the response will necessarily be in writing.

Evaluation: The Technical Evaluation Committee will carry out its evaluation applying the evaluation criteria as per *Annexure-VI* in addition to the meeting the minimum Pre-qualification criteria. During technical evaluation, if TEC finds any equipment having only minor variation from SPG specifications but it still fulfils the requirement of SPG, that equipment can be taken into consideration by the TEC, with proper justification.

PLACE :
DATED:

SIGNATURE OF THE TENDERER
Stamp/seal of the firm/company

ANNEXURE-III**Commercial Bid**

Opening: The Commercial Bids of only those bidders would be opened who have been successfully shortlisted in the scrutiny of technical bid. Date and time of opening of Commercial Bid would be communicated to those bidders, who have been shortlisted in the evaluation of their technical bids.

Evaluation: The evaluation of technically qualified bidders will be done on the basis of basic price of the equipment other stores, installation/commissioning charges, freight charges, AMC charges etc. without taking into account any statutory duties/taxes. The format of price schedule is attached as annexure- VIII

PLACE :
DATED:

SIGNATURE OF THE TENDERER
Stamp/seal of the firm/company

Annexure- IV

Tender Enquiry No. 14/11/11/0/2018/Prov/6750 dated 04/12/2018

Technical Bid Evaluation Sheet

(Clause to Clause compliance to specification)

S.N	Particulars	Submitted		Not submitted
1	PRE-QUALIFICATION			
a	Earnest Money Deposit (EMD)			
b	Copies of the registration certificates of the company {Copies of Proprietary Article Certificate may be furnished by the Original Equipment Manufacturer. In case, the firm is authorized distributor, then it will have to submit Dealer distribution agreement signed by the firm with OEM.}			
c	Copies of audited annual accounts duly authenticated from chartered accountant for the last three years i.e. 2016-17, 2017-18 and 2018-19 (till the date of publishing of this tender) should be uploaded.			
d	Undertaking regarding insolvency, industrial credential, debarring or banning by any country/organization (As per Annexure-I)			
Annexures	Annexure- I Certificate of Acceptance of all terms & conditions			
	Annexure-II Technical Bid			
	Annexure-III Commercial bid			
	Annexure-IV Technical evaluation sheet (clause to clause compliance to specifications)			
	Annexure-V Bank Guarantee form for performance Security			
	Annexure-VI Description/details of stores and remarks			
	Annexure-VII- Instructions for online bid submission			
	Annexure VIII- Commercial offer (Price Bid).			
2	TECHNICAL SPECIFICATIONS AS PER THE APPENDIX-A OF TENDER DOCUMENT	Yes	No	Deviations, if any
<u>VTS</u> <u>(Version-8) Test Platform</u>	The testing platform must be modular in design and fully customizable: a wide range of psychological tests (personality tests, intelligence tests, ability tests, interest tests, etc.) must be available, enabling the best tests for a particular requirements profile to be selected. Testing platform should also have CE - Declaration of Conformity. The entire required test should be a part of single testing platform.			
	The Psychological Testing System should have the apparatus and capability for testing of personality and several cognitive abilities for security duties.			

	There should be provision for immediate analysis and interpretation of testee data with printouts.			
	Test system should have convenient, easy and flexible administration			
	Facility for group testing - Can test persons in a group.			
	It should be free from cultural and racial bias and easy to understand.			
	The test system should be upgraded and be able to incorporate any change that may arise subsequent to advancement of software and hardware technology.			
	Preferably test software should be in English/Hindi/other Indian languages.			
	The test software should be VTS (Version-8), compatible with operating system window 10 and operating system windows server 2016.			
	<u>Features</u> Unique range of psychological tests for assessing individuals' suitability.			
	Compliance with scientific standards ensures that assessment is fair and objective.			
	Must be used internationally by Armed Forces and at least by one force in India.			
	Efficient and economic testing - including in group test sessions.			
	Reports describe your candidate's performance in words and diagrams. Complex test results are broken down succinctly and made easy to understand.			
	<u>Advantages</u> Wide variety of relevant special ability tests.			
	Efficient selection even from a large number of candidates.			
	Personalization through integration of own tests, own norms and interfaces.			
	Automated and easy-to-understand scorings with clearly set out results, individual reports and detailed profiles.			
	<u>Efficient testing:</u> Short testing times and automated scoring save time.			
	Fast, accurate and automated scoring of test results.			
	Paperless test materials and modern test presentation conditions make for economy.			
	Standardization of test content, the test procedure and test scoring.			
	Maximum objectivity and fairness in the assessment of each individual because testing is independent of the supervisor.			

High reliability; especially in the attention and concentration tests.

Detailed test scoring schemes can be used.

Database for management and processing of test results.

Database for respondent management.

Test batteries.

Test dimensions /Functions

Non-Verbal intelligence specially logical reasoning (Above Matric level)

Non-Verbal intelligence specially logical reasoning (Matric & below level)

Reaction Time, Alertness, Ability to repress and inadequate reaction and vigilance.

Reactive Stress Tolerance

Attention and Concentration

Visual Spatial Memory Span(Immediate Memory Span)

Vigilance (Attention under continuous stress)

Speed and movement in space.

Long Term selective attention.

Response Panels

Ergonomic Response Panels have been designed for simple input and can be used for many tests. These input devices can increase motivation and acceptance in clients who find the mouse, computer or touch screen difficult to use.

Standard Response Panels Features:

7 color keys

10 number keys

1 sensor key

connection for foot-operated keys

2 USB connections

Foot Pedal

The foot-operated keys must be connected to the rear of the Response Panel 1 pair of foot-operated keys (left & right). Max. dimensions for foot pedal must be (w x h x d) each 160 x 55 x 310mm

USB License Dongle

An additional USB dongle to contain license of the testing software. USB dongle should have a feature that until it is plugged physically to computer/laptop, the testing software should not run for unwanted use and security purpose.

PLACE:

Date:

SIGNATURE OF THE TENDERER

Stamp/seal of the firm/company

Annexure-V**Bank Guarantee form for Performance Security**

To
The Director of Accounts,
Cabinet Secretariat,
Special wing, SPG,
East block-IX,
Level-V, R.K. Puram,
New Delhi.

WHEREAS
(name and address of the supplier) (hereinafter called "the supplier") has undertaken,
in pursuance of contract no. dated to supply (description
of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the
supplier shall furnish you with a bank guarantee by a scheduled commercial
recognized by you for the sum specified therein as security for compliance with its
obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to
you, on behalf of the supplier, up to a total of
..... (amount of the guarantee in words
and figures), and we undertake to pay you, upon your first written demand declaring
the supplier to be in default under the contract and without cavil or argument, any
sum or sums within the limits of (amount of guarantee) as aforesaid, without your
needing to prove or to show grounds or reasons for your demand or the sum specified
therein.

We hereby waive the necessity of your demanding the said debt from the
supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the
terms of the contract to be performed thereunder or of any of the contract documents
which may be made between you and the supplier shall in any way release us from
any liability under this guarantee and we hereby waive notice of any such change,
addition or modification.

This guarantee shall be valid until the day of, 20.....

(Signature of the authorized officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

ANNEXURE-VITECHNICAL SPECIFICATION - SUPPLY AND INSTALLATION & COMMISSIONING OF 08 NUMBER VIENNA TEST SYSTEMS (VTS) HARDWARE & SOFTWARE WITH USER LICENSE FOR 07 (SEVEN) YEARS UNLIMITED TESTING [VTS (VERSION-8) TEST PLATFORM]

Description/Details	Remarks
The testing platform must be modular in design and fully customizable: a wide range of psychological tests (personality tests, intelligence tests, ability tests, interest tests, etc.) must be available, enabling the best tests for a particular requirements profile to be selected. Testing platform should also have CE - Declaration of Conformity. The entire required test should be a part of single testing platform.	
The Psychological Testing System should have the apparatus and capability for testing of personality and several cognitive abilities for security duties.	
There should be provision for immediate analysis and interpretation of testee data with printouts.	
Test system should have convenient, easy and flexible administration.	
Facility for group testing - Can test persons in a group.	
It should be free from cultural and racial bias and easy to understand.	
The test system should be upgraded and be able to incorporate any change that may arise subsequent to advancement of software and hardware technology.	
Preferably test software should be in English/Hindi/other Indian languages.	
The test software should be VTS (Version-8), compatible with operating system window 10 and operating system windows server 2016	
Features	
Unique range of psychological tests for assessing individuals' suitability.	
Compliance with scientific standards ensures that assessment is fair and objective.	
Must be used internationally by Armed Forces and at least by one force in India.	
Efficient and economic testing - including in group test sessions.	
Reports describe your candidate's performance in words and diagrams. Complex test results are broken down succinctly and made easy to understand.	
Advantages	
Wide variety of relevant special ability tests.	
Efficient selection even from a large number of candidates.	
Personalization through integration of own tests, own norms and interfaces.	
Automated and easy-to-understand scorings with clearly set out results, individual reports and detailed profiles.	

<u>Efficient testing:</u>	
Short testing times and automated scoring save time.	
Fast, accurate and automated scoring of test results.	
Paperless test materials and modern test presentation conditions make for economy.	
Standardization of test content, the test procedure and test scoring.	
Maximum objectivity and fairness in the assessment of each individual because testing is independent of the supervisor.	
High reliability: especially in the attention and concentration tests.	
Detailed test scoring schemes can be used.	
Database for management and processing of test results.	
Database for respondent management.	
Test batteries.	
<u>Test dimensions /Functions</u>	
Non-Verbal intelligence specially logical reasoning (Above Matric level)	
Non-Verbal intelligence specially logical reasoning (Matric & below level)	
Reaction Time, Alertness, Ability to repress and inadequate reaction and vigilance.	
Reactive Stress Tolerance	
Attention and Concentration	
Visual Spatial Memory Span(Immediate Memory Span)	
Vigilance (Attention under continuous stress)	
Speed and movement in space.	
Long Term selective attention.	
<u>Response Panels</u>	
Ergonomic Response Panels have been designed for simple input and can be used for many tests. These input devices can increase motivation and acceptance in clients who find the mouse, computer or touch screen difficult to use.	
<u>Standard Response Panels Features:</u>	
7 color keys	
10 number keys	
1 sensor key	
connection for foot-operated keys	
2 USB connections	
<u>Foot Pedal</u>	
The foot-operated keys must be connected to the rear of the	

Response Panel 1 pair of foot-operated keys (left & right). Max. dimensions for foot pedal must be (w x h x d) each 160 x 55 x 310mm	
<u>USB License Dongle</u> An additional USB dongle to contain license of the testing software. USB dongle should have a feature that until it is plugged physically to computer/laptop, the testing software should not run for unwanted use and security purpose.	

PLACE :
DATED:

SIGNATURE OF THE TENDERER
Stamp/ seal of the firm/company

INSTRUCTIONS FOR ONLINE BID SUBMISSION

Instructions to the Bidders to submit the bids online through the Central Public Procurement Portal for e-Procurement at <http://eprocure.gov.in/eprocure/app>

1. Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the e-procurement/e-tender portal is a prerequisite for e-tendering.
2. Bidder should do the enrolment in the e-Procurement site using the "Click to Enroll" option available on the home page. Portal enrolment is generally free of charge. During enrolment/registration, the bidders should provide the correct/true information including valid e-mail id. All the correspondence shall be made directly with the contractors/bidders through e-mail id provided.
3. Bidder need to login to the site thro' their user ID/password during enrolment/registration.
4. Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/E-Mudra or any certifying Authority recognized by CCA India on e-Token/Smart Card, should be registered.
5. The DSC that is registered only should be used by the bidder and should ensure safety of the same.
6. Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
7. After downloading/getting the tender documents/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
8. If there are any clarifications, this may be obtained online thro' the tender site, or thro' the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
9. Bidder then logs in to the site through the secured log in by giving the user id/password chosen during enrolment/registration and then by giving the password of the e-Token/Smart-Card to access DSC.
10. Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder.
11. From my tender folder, he selects the tender to view all the details indicated.
12. It is construed that the bidder has read all the terms and condition before submitting their offer Bidder should go through the tender schedules carefully and upload the documents as asked otherwise, the bid will be rejected.
13. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender documents/schedule and generally, they can be in PDF/xls/rar/zip formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with 12 black and white options. However If the file size is less than 1 MB the transaction uploading time will be very fast.
14. If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
15. The bidders can update well in advance, the documents such as certificates, annual report details etc. under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.

16. Bidder should submit the Tender Fee/EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
17. While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
18. The bidder has to select the payment option as offline to pay the Tender Fee/EMD as applicable and enter details of the instruments.
19. The details of DD/any other accepted instrument, physically sent, should tally with the details available in scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.
20. The bidder has to digitally sign and upload the required bid documents one by one as indicated Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
21. The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
22. Tenderers should submit price bid in format available in Annexure-I of Chapter VII and upload the same in CPP Portal <http://eprocure.gov.in/eprocure/app>
23. The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
24. After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
25. The time setting fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidder should follow this time during bid submission.
26. All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
27. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after.
28. The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
29. The bidder should logout the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
30. For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallel for any further queries, the bidders are asked to contact over phone: 1800-233-7315 or send a mail over to -cppp-nic@nic.in.

Technical Specification of Computerized Psychological Vienna Test Systems

(A) VTS (Version-8) Test Platform

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- High reliability: especially in the attention and concentration tests.
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- Database for management and processing of test results.
- Database for respondent management.
- Test batteries.

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2.	Non-Verbal intelligence specially logical reasoning (Matric & below level)
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4.	Reactive Stress Tolerance
5.	Attention and Concentration
6.	Visual Spatial Memory Span(Immediate Memory Span)
7.	Vigilance (Attention under continuous stress)
8.	Speed and movement in space.
9.	Long Term selective attention.

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